

Mind Align Health LLC

Authorization for Charitable Organization Formation Services

1. Parties

This Authorization Agreement (“Agreement”) is entered into between the individual (“Client”) acting on behalf of the proposed charitable organization and Mind Align Health LLC (“MAH”).

2. Purpose

Client desires to establish a charitable or nonprofit organization and has engaged MAH to assist with the preparation and submission of formation documentation.

3. Scope of Authorization

Client authorizes MAH to prepare formation documents, submit filings to applicable governmental agencies, communicate with agencies regarding administrative matters, and utilize third-party systems necessary to complete submissions.

4. Client Responsibility

Client represents that all information provided is accurate and complete and acknowledges MAH relies on Client-provided information.

5. No Legal or Tax Advice

MAH is not a law firm or accounting firm. Services are administrative and educational in nature.

6. Government Decisions Outside Control

Government agencies independently review filings. Processing times and outcomes are outside MAH's control.

6A. Timeline Expectations

Service timelines vary depending on complexity, client responsiveness, and governmental processing times. No specific completion dates are guaranteed.

7. Fees and Payment

Client agrees to pay service fees as presented at purchase. Fees are non-refundable once work has commenced.

7A. Refund Policy

A full refund may be requested only before MAH begins work. Once work begins or filings are submitted, fees are non-refundable. Client delays beyond 30 days may result in project closure without refund.

7B. Payment Authorization and Chargeback Policy

Client authorizes payment and agrees not to initiate chargebacks once services have begun. MAH may provide documentation as evidence of authorization and services rendered.

8. Communication Authorization

Client authorizes MAH to communicate with governmental agencies for administrative purposes related to filings.

9. Limitation of Liability

MAH shall not be liable for government delays, agency decisions, or indirect damages. Liability shall not exceed fees paid.

10. Indemnification

Client agrees to indemnify and hold harmless MAH from claims arising from Client provided information or use of the organization.

11. Electronic Signature

Client agrees electronic acceptance is legally binding.

12. Authorization to Proceed

By signing, Client authorizes MAH to proceed with services.

13. Governing Law

This Agreement shall be governed by the laws of the Commonwealth of Virginia.